LONG BEACH LAKEWOOD ORTHOPEDIC INSTITUTE

24 HOUR CANCELLATIONS AND NO SHOW POLICY

Our office require a full 24-hour notice in the event of a cancellation.

You may call and leave a message after hours on our exchange at (562) 633 – 3787.

There is a $50.00 charge for a cancellation or no show without 24-hour notice. This charge is **not covered by your insurance.**

If you fail to show or notify our office you will be sent a bill for $50.00. You may pay by calling in over the phone when you receive a bill or you will have to pay before you will be allowed to make another appointment. You may not be able to be treated until the fee is paid.

I have read and understand the "24 Hour Cancellations and No Show Policy" and have signed this document with the knowledge that if the policy is violated then I am responsible for the $50.00 fee.

_____

Printed Patient Name

_____

Signature

_____

Date